

## Your checklist for the final countdown to the IAC 2018 in Bremen, Germany, 1 – 5 October 2018



### 1. Where to find the IAC 2018 venue?

- Address: **Messe Bremen, Findorffstraße 101, 28215 Bremen, Germany**
  - Parking lots are available right in front of the venue, just follow the signs to “Parkplätze Bürgerweide”
  - Nearby tram station: Tram Line 6, Exit “Blumenthalstraße/ Bürgerweide”
  - For a **map of the venue**, please see page 2 of the checklist

### 2. Registration check-in and badge pick-up

- Participants are asked to **wear** their **congress badge at all times** for identification and admittance to the conference venue
- Make sure to **pick-up your badge** from the registration counter **well in advance** in order to participate in the events of the IAC
  - Please bring your registration confirmation/invoice (provided by the BTZ Bremen-Tourism) with you for identification
  - **Registration** is located in the **Central Area** of the venue and **opens:**

Sat, 29 Sept 2018	13:00-18:00 hrs
Sun, 30 Sept 2018	8:00-18:00 hrs
Mon, 1 Oct 2018	7:00-18:00 hrs
Tue, 2 Sept – Thur, 4 Oct 2018	8:00-18:00 hrs
Fri, 5 Oct 2018	8:00-17:00 hrs

- Contact the registration at: [iac2018@bremen-tourism.de](mailto:iac2018@bremen-tourism.de)

### 3. Events & Tickets

- included in your registration fee is the:
  - Opening Ceremony, Mon, 1 Oct 2018, 9:00-10:30 hrs, ÖVB Arena, Messe Bremen  
**IMPORTANT:** Please leave suitcases and large bags in the cloakroom!
  - Welcome Reception, Mon, 1 Oct 2018, 19:30-21:30 hrs, Festival Hall, Messe Bremen
- should you have booked any additional tours, visits and events, the tickets will be handed out upon check-in at the registration counter in the Central Area of the venue
- further tickets (depending of the availability) can be purchased on-site at the registration counter

### 4. Travelling with kids?

- We offer a **child care service** on-site. Please register in advance at: [www.iac2018.org/childcare/](http://www.iac2018.org/childcare/)

### 5. Hotel accommodation

- Have you already booked your hotel accommodation?
  - If yes, do not forget to bring you booking confirmation with you
  - If you should need a hotel room, please contact the Bremen Tourism (BTZ) Service Center: Phone: +49 (0) 421 3080010, email: [info@bremen-tourism.de](mailto:info@bremen-tourism.de)

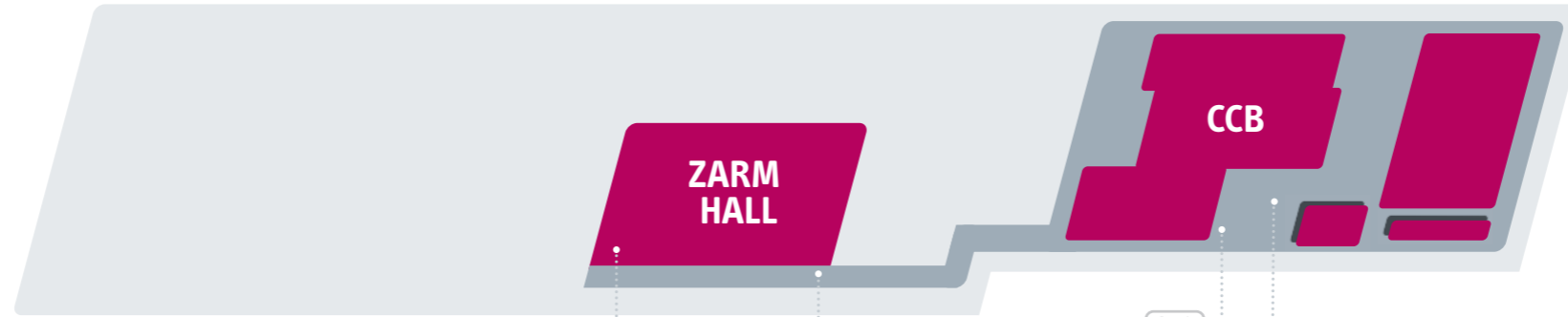
### 6. How to contact the LOC office?

- Email: [registration@IAC2018.org](mailto:registration@IAC2018.org)
- Phone: +49 421 218-57823 (until 26 Sept 2018)
- Phone: + 49 421 3505-9105 (27 Sept- 5 Oct 2018)



BREMEN 2018

# First Floor



- Technical Sessions

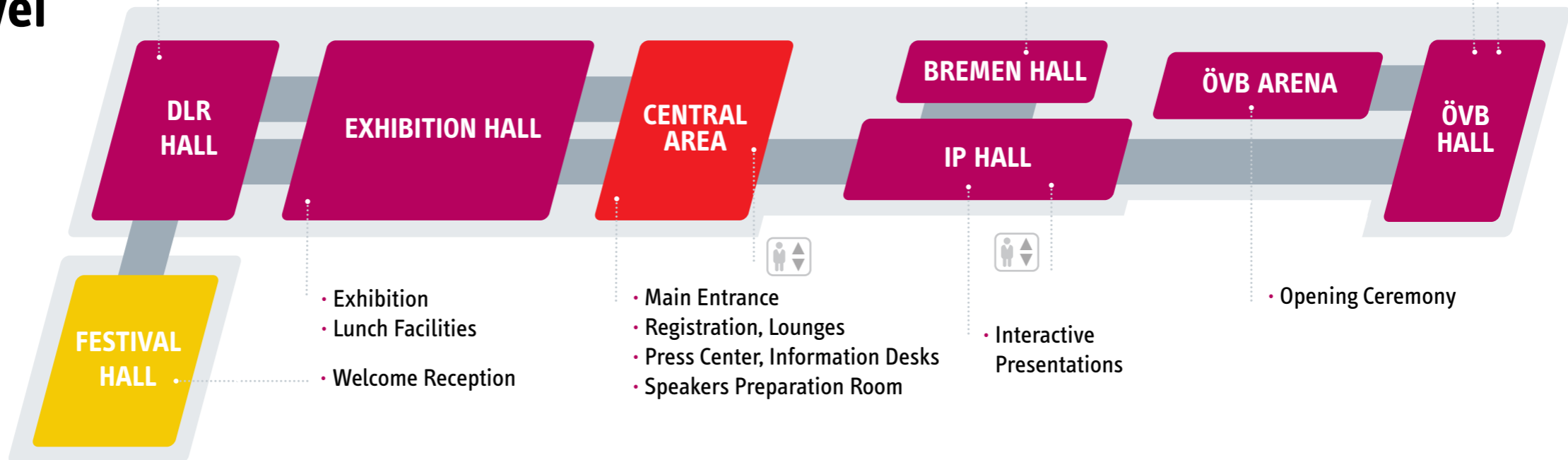
- Technical Sessions
- Special Sessions
- Global Networking Forum
- Committee Meetings
- Press Conferences

# Ground Level

- Plenary Events
- Highlight Lectures
- Global Networking Forum
- Late Breaking News
- Plenary Heads of Agencies

- Technical Sessions
- Special Sessions
- Committee Meetings

- Technical Sessions



FESTIVAL HALL

- Exhibition
- Lunch Facilities
- Welcome Reception

- Main Entrance
- Registration, Lounges
- Press Center, Information Desks
- Speakers Preparation Room

- Interactive Presentations

- Opening Ceremony